

## **NOTICE TO ALL CLIENTS:**

1. In light of the National Lockdown, our offices will be physically closed from the 27<sup>th</sup> of March 2020 until the 17<sup>th</sup> of April 2020.
2. We will, nevertheless, be working remotely during this time and will do our utmost to service clients' needs.
3. Despite our undertaking to assist, please understand that the Masters Office, the Deeds Office and Court messengers are all closed due to the pandemic. It may therefore not be possible to immediately deliver what you need done. We also point out that the Courts are to all intents and purposes closed and will literally only deal with emergencies.
4. For normal legal business, please take note that we can be contacted via email and please take notice of the following email addresses:
  - 4.1 if you wish to contact JOHN LISTER you can send an email to [john@listerco.co.za](mailto:john@listerco.co.za)
  - 4.2 if you wish to contact GARRY BELL, you can send an email to [garry@listerco.co.za](mailto:garry@listerco.co.za)
  - 4.3 if you wish to contact ANDREW SCOTT, you can send an email to [andrew@listerco.co.za](mailto:andrew@listerco.co.za)
  - 4.4 if you wish to contact SAMANTHA LISTER, you can send an email to [sam@listerco.co.za](mailto:sam@listerco.co.za)



- 4.5 if you have any queries with accounts please contact KACEY, whose email address is: [kacey@listerco.co.za](mailto:kacey@listerco.co.za) or LYNN whose email address is: [lynn@listerco.co.za](mailto:lynn@listerco.co.za)
- 4.6 if you feel your query is urgent, please **WHATSAPP** or **TEXT** John Lister on 083 459 3407 and give a brief description of your query and we shall revert during **NORMAL** office hours as soon as we can. Please do not leave a voice message.

We are all in this together so be patient, be positive. It will pass.

We wish you all well during this unique and trying time.

**Lister & Co**

